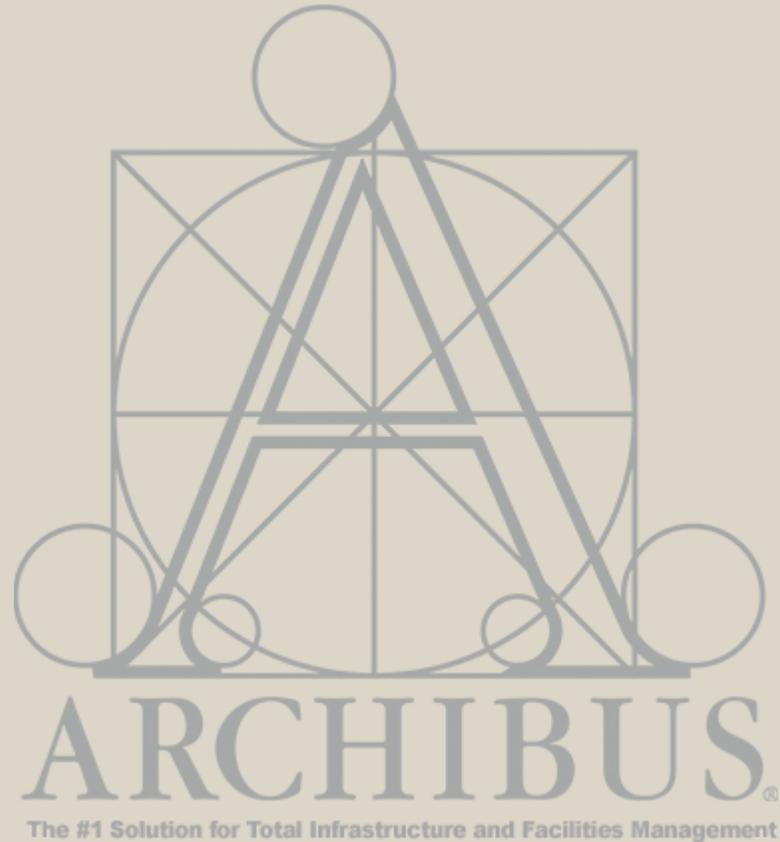


Archibus – Running Reports



For Questions, please contact

Archibus-support@ucsf.edu

Last Updated Sept. 2019

Please complete 'Report Reader & Basic Navigation Training' before starting the 'Running Reports Training'

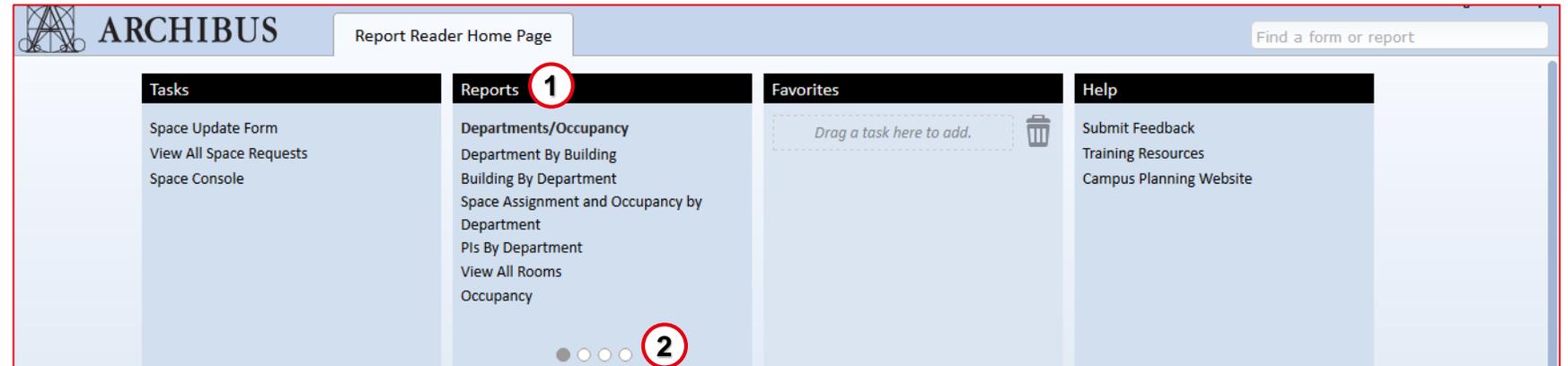
Report Groupings

Navigating the Reports Bucket

1. Located in the Reports bucket of the homepage are canned reports to support space management, grouped into the following categories:

- Department/Occupancy Reports
- Buildings/Rooms Reports
- Loaned Space Reports
- Employee Reports
- Annual Space Update Process
- F&A Reports

2. Use the toggles on the bottom of the Reports bucket to navigate between the different reports.

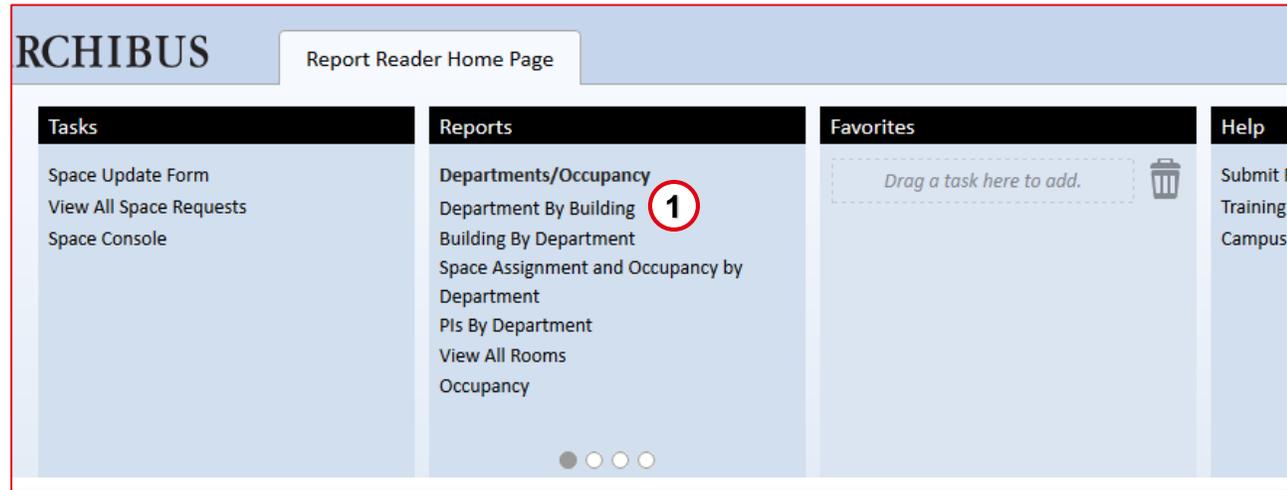


Departments/ Occupancy Reports

Department by Building Report

The Department by Building report returns Building, Division or Department data. Drill down to the Floor and Room level to obtain detailed information on department(s), number of rooms in a building, ASF and station counts.

1. From the Homepage in the **Reports** section, click on **Department by Building**.
2. The **Department by Building** Report opens with no visible data at first.
3. Hover over the far right of the **Building Code, Business Units and/or Division Code** field(s) and click on the ellipsis button to select desired choice(s) to display for the report.
4. Click on the **Show** button to display the data chosen. Click on the **Clear** button to remove chosen filters as needed.



Departments/ Occupancy Reports

Department by Building Report (contd.)

5. After clicking **Show**, the building info appears in the **Select Building** section. Filter as needed and click on a building selection to see Floor details.
6. With a building selected, the floor information will appear in the **Floors** section. Click on a floor to drill down to Department information.
7. Department information appears in the bottom **Departments** section for review.
8. Click on the **XLS** button to export information on the report to an Excel file. Click on the **Paginated Report** button to export information on the report into a Word file.

Note: Paginated Reports are not recommended because the data can not be manipulated and may be difficult to read.

Building Code	Building Name	ASF	Number Of Rooms	Stations
2003	1322-24 3rd Avenue			

Floor Code	ASF	Number Of Rooms	Stations
00		0.00	2
01		799.12	1
02		1,946.00	2

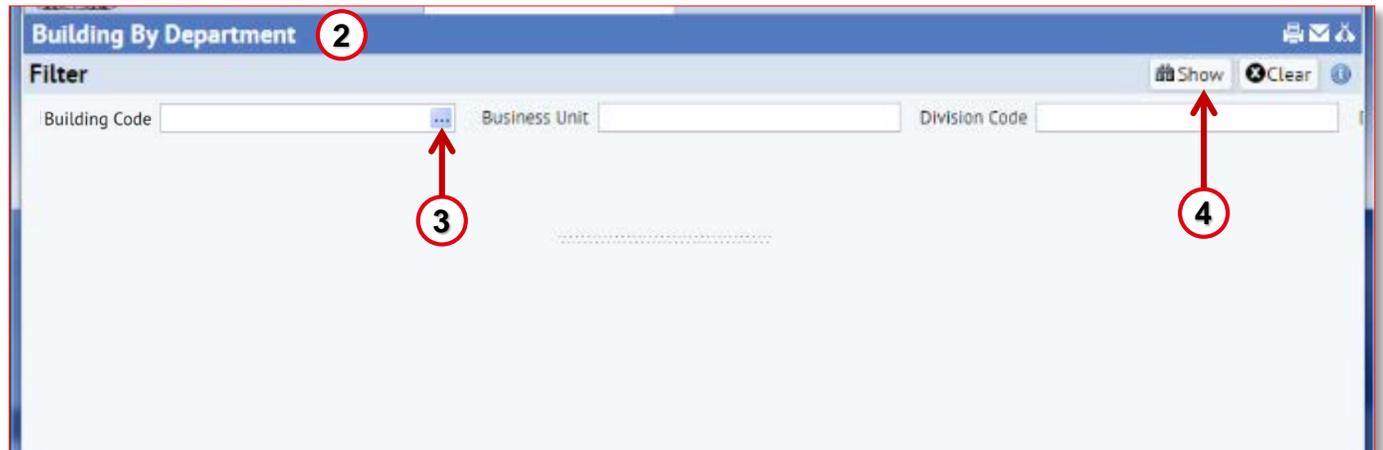
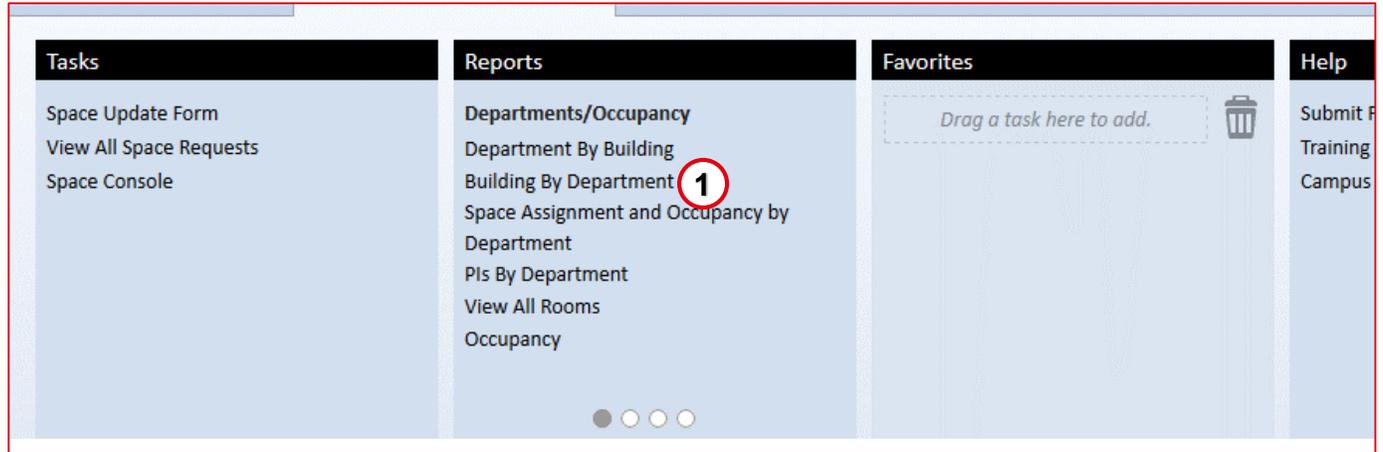
Department Code	Department Name	ASF	Number Of Rooms	Stations
411510	F_CLS Hsg Housing		799.12	1

Departments/ Occupancy Reports

Building by Department Report

The Building by Department report returns Building, Division or Department details and allows you to view total room counts, station counts and ASF by department in a building.

1. From the Home Page in the **Reports** section, click on **Building by Department**.
2. The **Building by Department** report opens in a new view with no visible data at first.
3. Hover over the far right of the **Building Code, Business Units and/or Division Code** field(s) and click on the ellipsis button to select desired choice(s) to display for the report.
4. Click on the **Show** button to display the data chosen. Click on the **Clear** button to remove chosen filters as needed.



Departments/ Occupancy Reports

Building by Department Report (contd.)

5. After clicking **Show** the department info appears in the Departments section. Filter as needed and click on a department selection.
6. With department selected the building information will appear in the Buildings section. Click on the building choice line to drill down to floors information.
7. Floors information appears in the bottom Floors section for review.
8. Click on the **XLS** button to export information on the report to an Excel file. Click on the **Paginated Report** button to export information on the report into a Word file.

Note: Paginated Reports are not recommended because the data can not be manipulated and may be difficult to read.

Building By Department

Filter Show Clear

Building Code: 2003 Business Unit: Division Code:

Departments Paginated Report XLS

Department Code: 4[1] All[1]

Department Code	Department Name	ASF	Number Of Rooms	Stations
412310	F_CLS Hsg Housing	2,677.12	3	19

Building By Department

Filter Show Clear

Building Code: 2003 Business Unit: Division Code:

Departments Paginated Report XLS

Department Code: 4[1] All[1]

Department Code	Department Name	ASF	Number Of Rooms	Stations
412310	F_CLS Hsg Housing	2,677.12	3	19

Buildings for: 412310

Building Code: 2[1] All[1]

Building Code	Building Name	ASF	Number Of Rooms	Stations
2003	1322-24 3rd Avenue	2,677.12	3	19

Floors for: 412310-2003

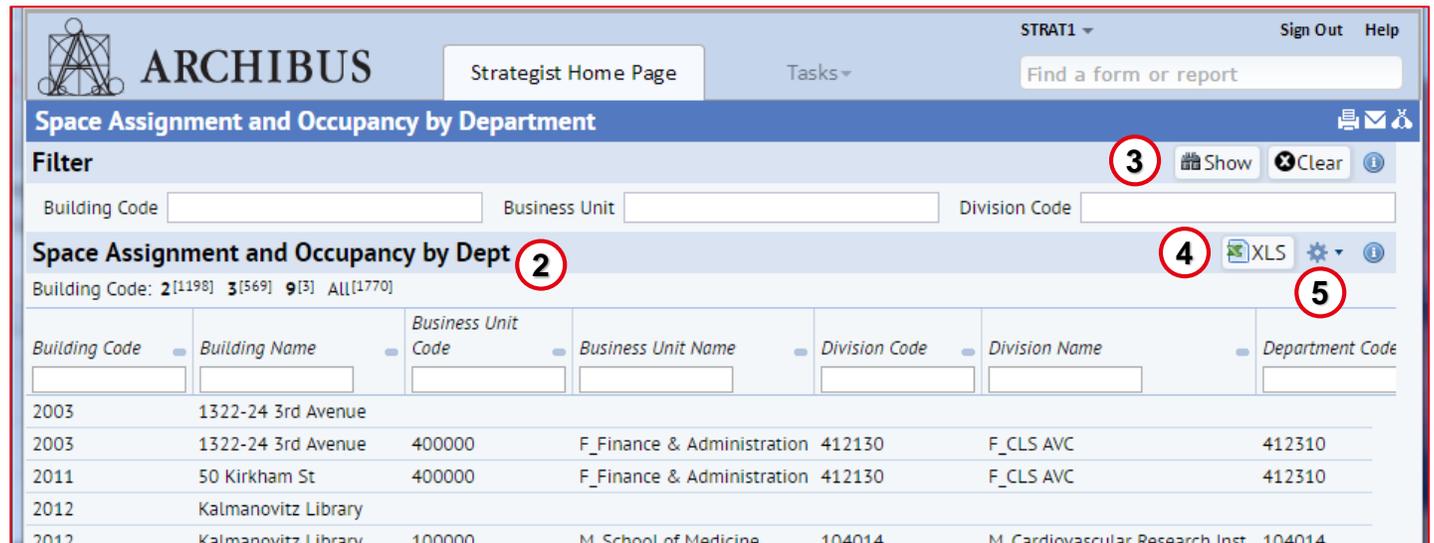
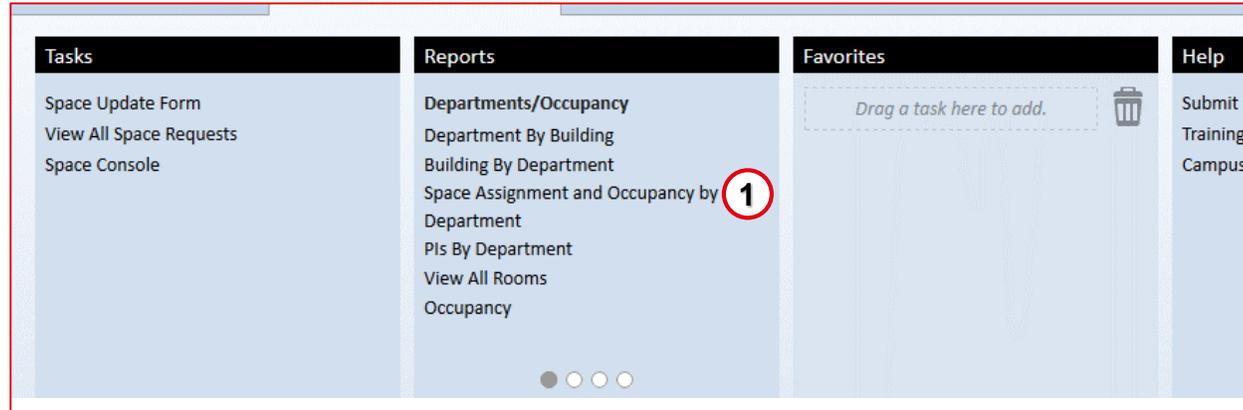
Floor Code	ASF	Number Of Rooms	Stations
00	905.00	1	2
01	799.12	1	9
02	973.00	1	8

Departments/ Occupancy Reports

Space Assignment and Occupancy by Department Report

The Space Assignment and Occupancy by Dept. report returns Space Assignments in a building and total employee counts by department occupant.

1. From the Homepage in the **Reports** section at the top. Click on **Space Assignment and Occupancy by Department**.
2. The **Space Assignment and Occupancy by Department** report opens with data loaded.
3. Filter the results utilizing the **Filter** section at the top of the view and clicking the **Show** button. Click on the **Clear** button to remove current filters as needed.
4. Click on the **XLS** button to export information on the report to an Excel file.
5. Utilize the **Gear Cog** icon to alter the columns/fields that are visible in the report.



Departments/ Occupancy Reports

PIs by Department Report

The PIs by Department report returns PIs by Department and ASF. Drill down to view PIs by room and ASF.

1. The **PI's by Department** Report opens in a new view with no visible data at first.
2. Hover over the far right of the **Building Code, Business Units, Division Code and/or PI Name** field(s) and click on the ellipsis button to select desired choice(s) to display for the report.
3. Click on the **Show** button to display the data chosen. Click on the **Clear** button to remove chosen filters as needed.
4. After clicking **Show** the department info appears in the **Select Departments** section. Filter as needed and click on a department selection.
5. With department selected, the PI's information will appear in the **PI's** section. Click on the PI choice line to drill down to rooms information.
6. Room details appear in the bottom **Rooms** section for review.

Tip: When downloading this report, the downloaded document will only show data based on the top filter and not the subsequent drill downs. You can manipulate in the exported excel file as needed.

Departments/ Occupancy Reports

View All Rooms Report

The View all Rooms report allows you to search by Building, Division or Department to view all rooms in a building with associated Category and Type as well as Room Area, Employee Capacity and Availability.

1. The **View All Rooms** report opens with the data loaded.
2. Filter the results utilizing the various filters in the **Filter** section at top and clicking the **Show** button. Click on the **Clear** button to remove current filters as needed.
3. Click on the **XLS** button to export information on the report to an Excel file.
4. Utilize the **Gear Cog** icon to alter the columns/fields that are visible in the report.

View All Rooms 1

Filter 2 Show Clear

Building Code Business Unit Code Division Code Department Code

.....

Rooms 3 4 XLS Gear Cog

Building Code: 2[24618] 3[14443] 9[4] All[39065] Page 1 of 391 Next >>

Site Code	Site Name	Building Code	Building Name	Floor Code	Room Code	Business Unit Code	Business Unit Name
PN	Parnassus	2003	1322-24 3rd Avenue	02	201	400000	F_Finance & Administ
PN	Parnassus	2005	1320 3rd Ave	00	001	100000	M_School of Medicine
PN	Parnassus	2005	1320 3rd Ave	01	101	400000	F_Finance & Administ
PN	Parnassus	2005	1320 3rd Ave	02	201	400000	F_Finance & Administ
PN	Parnassus	2011	50 Kirkham St	02	201	400000	F_Finance & Administ
PN	Parnassus	2012	Kalmanovitz Library	01	102	465000	F_Executive Vice Char



Tip: Please note this report will NOT include 'Shared' rooms in results when searching by a Division, Department or Business Unit. If you search for all rooms using 'Building Code' it will then include all rooms assigned to a Building and will include Shared Rooms. Shared rooms are represented with a Division/Department of SHARED in this report

Buildings/ Rooms Reports

Building Summary Report

The Building Summary Report is a list by Building with address and attributes of the building such as, year built, building material, UC Owned or Leased and Condition.

1. To Search the list using the Index Filters, click on the appropriate choice and the Building name column will be limited to that choice.
2. To Search within a column click on a **Search Box** located at the top of each column, type in your search text and hit Enter. The column will then be filtered by that criteria.
3. To clear a search and start over, click on the black circular **X icon**.
4. To sort a particular column in ascending or descending order, click on the small icon to the right of each column and the arrow will change to up or down.

The screenshots show the ARCHIBUS interface for the Building Summary report. The top screenshot displays the 'Building List By Building Number' table with search filters for Site Code, Site Name, Building Code, Building Name, Address 1, City Code, and Master Plan Code. A red circle '1' highlights the 'Building' filter, and a red circle '2' highlights the search box for 'Building Name'. The bottom screenshot shows a detailed view of the table with columns for Building Code, Ext. Gross Area, Covered Unenclosed Gross Area, Number of Floors, Date Occupancy, Year Constructed, and Year Latest Improvement. A red circle '3' highlights the 'X' icon for clearing a search, and a red circle '4' highlights the sort icon for 'Ext. Gross Area'.

Building Code	Ext. Gross Area ft ²	Covered Unenclosed Gross Area	Number of Floors	Date Occupancy	Year Constructed	Year Latest Improvement
Is major updating without change in function	0.00	75	3	7/1/1957	1911	
Is restoration towards original condition	0.00	72	3	4/1/1975	1912	
Is restoration towards original condition	0.00	0	3	8/1/1965	1923	
Is restoration towards original condition	0.00	8,520	8	10/1/1991	1991	
Is major updating without change in function	105,980.90	0	8	7/1/1990	1949	
Is major updating without change in function	0.00	0	8	7/1/1990	1949	



Tip: This report includes fields which are tracked at Building level and mostly used by Campus Planning as per UCOP Guidelines.

Buildings/ Rooms Reports

Building Report

The Building Report is a list by Building, Floor and Station Count with ASF by Floor

1. The Building Report opens in a new view with no visible data at first.
2. Hover over the far right of the **Building Code** field and click on the ellipsis button to select desired building code(s) to display for the report.
3. Click on the **Show** button to display the data chosen. Click on the **Clear** button to remove chosen filters as needed.
4. After clicking Show the building info appears in the **Select Floor** section. Filter as needed and click on a floor selection.
5. With floor selected the information will appear in the **Departments** section. Click on the Department choice line to drill down to Room information.
6. Room information appears in the bottom **Rooms** section for review.

The screenshots illustrate the following steps:

- Step 1:** The initial view shows the 'Building Report' header and a 'Filter' section with an empty 'Building Code' field.
- Step 2:** The user hovers over the 'Building Code' field, and an ellipsis button (2) is visible.
- Step 3:** The user clicks the ellipsis button, and a dropdown menu appears with '2003' selected. The 'Show' button (3) is highlighted.
- Step 4:** After clicking 'Show', the 'Select Floor' section is populated with data for building code 2003. The user selects floor '01' (4).
- Step 5:** The 'Departments for: 2003-01' section is displayed. The user clicks on the department choice line 'F_CLS Hsg Housing' (5).
- Step 6:** The 'Rooms for: 412310' section is displayed, showing room details for 'Apartment: 1 or more Bedrooms' (6).

Building Code	Building Name	Floor Code	Stations	ASF
2003	1322-24 3rd Avenue	00	1	905.00
2003	1322-24 3rd Avenue	01	9	759.12
2003	1322-24 3rd Avenue	02	4	973.00

Department Code	Department Name	Stations	ASF
412310	F_CLS Hsg Housing	8	973.00

Room Code	Room Type	Department Name	Stations	ASF	Percentage of Space
201	Apartment: 1 or more Bedrooms	F_CLS Hsg Housing	4.00	0.00	100.00
204	Apartment: 1 or more Bedrooms	F_CLS Hsg Housing	4.00	973.00	100.00

Buildings/ Rooms Reports

Room Type Changes Report

The Room Type Changes report lists all Rooms where the Category and/or Type have changed based on end-users requests. This report also displays the room's previous Category and Type.

1. The **Room Type Changes** report opens with the data loaded.
2. Filter the results utilizing the various filters in the **Filter** section at top and clicking the **Show** button.
3. Click on the **Clear** button to remove current filters as needed.

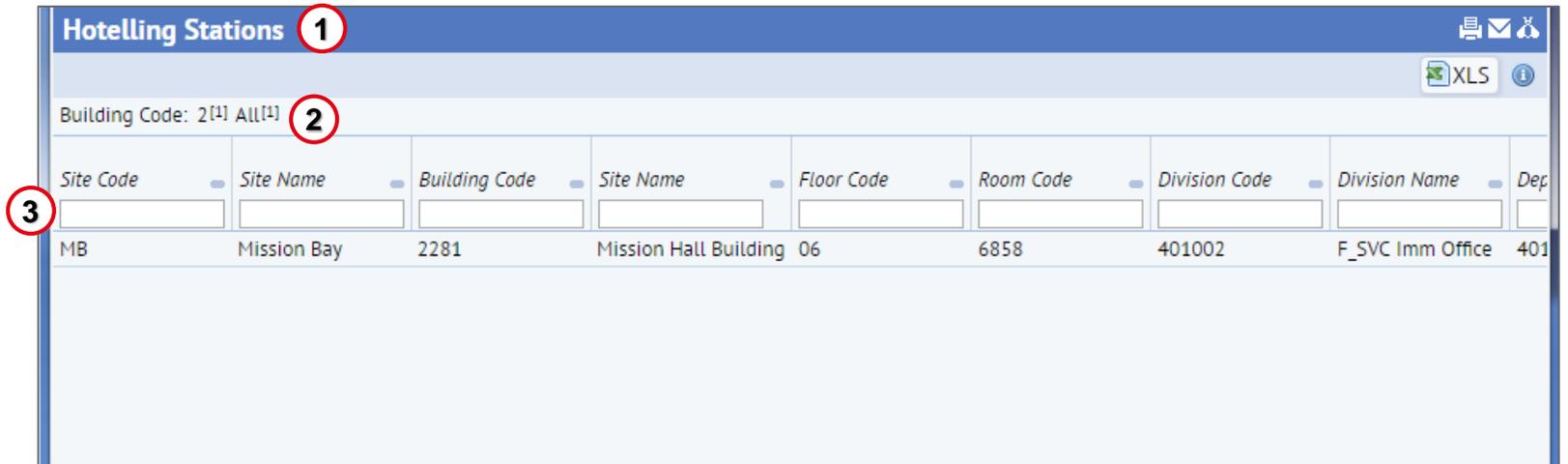
Filter							
Room Category Old	Room Type Old	Date Change From	Date Change To				
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>				
Room Type Changes							
Building Code	Building Name	Floor Code	Room Code	Room Category Old	Room Category New	Room Type Old	Room Type New
<input type="text"/>							
2012	Kalmanovitz Library	01	109A	C-RESEARCH	C-ADMIN	ACAD OFFICE	ACAD OFFICE
2012	Kalmanovitz Library	01	107	C-ADMIN	C-ADMIN	ADMN OFF SUP	ACAD OFFICE
2012	Kalmanovitz Library	01	102	C-CEN SERV	C-ADMIN	LIB PRCSS RM	AV PROD
2012	Kalmanovitz Library	01	109A	C-RESEARCH	C-ADMIN	ACAD OFFICE	ACAD OFFICE
2012	Kalmanovitz Library	01	107	C-ADMIN	C-ADMIN	ADMN OFF SUP	ACAD OFFICE
2012	Kalmanovitz Library	01	102	C-CEN SERV	C-ADMIN	LIB PRCSS RM	AV PROD
2011	50 Kirkham St	00	001	C-RESEARCH	C-ADMIN	ACAD OFFICE	ACAD OFFICE

Buildings/ Rooms Reports

Hoteling Stations Report

The Hoteling Stations is a list by Building, Floor, Room of the Departments that have indicated they have a room with hoteling stations and Coordinators/Strategists who are managing these rooms.

1. The **Hoteling Stations** report opens with the data loaded.
2. Filter the results utilizing the **Index Filter** by clicking on a letter to take you to the Building Code starting with that character.
3. You can **Quick Search** the report by typing in the search boxes at the top of each column and hitting enter



Site Code	Site Name	Building Code	Site Name	Floor Code	Room Code	Division Code	Division Name	Dep
MB	Mission Bay	2281	Mission Hall Building	06	6858	401002	F_SVC Imm Office	401



Tip: UCSF has not historically tracked hoteling stations. This report is just an indication, if a room contains an Hotel station or not. At this time, we are not tracking/listing these Hotelling stations to be used by different departments for their Hoteling needs. These hoteling stations may be only available to specific department personnel for their internal space needs.

Buildings/ Rooms Reports

PDF Floor Plans Campus Report

The PDF Floor Plans Report lists Buildings by Floor for all UCSF locations where floor plans are available.

1. Look up a building by **Building Code** or **Building Name** by using search boxes
2. Click on a Building Code/Building Name to see all of the floors available for the building, displayed to the right
3. Click on one of the rows, under the PDF column to view the floor plan for the floor that floor
4. Use the Refresh buttons to clear highlighted rows

Note: If you enter data into the **Buildings** fields or the **Floors** fields you must use the **X** icon to clear the filter restriction. The refresh button will not clear the restrictions.

PDF Floor Plans - Campus	
Buildings Refresh	Floors 4 Refresh XLS
Building Code: 2[1] All[1] Page 1 of 1	Building Code: 2[9] All[9]
Building Code: 2281 1	Floor Code: PDF
Building Name: Mission Hall Building 2	
	01 2281_01.pdf
	02 2281_02.pdf
	03 2281_03.pdf
	04 2281_04.pdf 3
	05 2281_05.pdf
	06 2281_06.pdf
	07 2281_07.pdf
	08 2281_08.pdf
	09 2281_09.pdf



Note: If the error shown on right is displayed when a PDF is selected this means that the floor plan is not available in our system.

HTTP Status 404 - /archibus/projects/ucsf/pdfdrawings/2011_00.pdf

type Status report

message /archibus/projects/ucsf/pdfdrawings/2011_00.pdf

description The requested resource is not available.

Apache Tomcat/7.0.50

Loaned Space Reports

View Loan Assignments Report

View Loan Assignments for a Building, Floor, Room, Occupant or Loaned From entity.

1. The **View Loan Assignments** report opens with the data loaded.
2. Filter the results utilizing the **Filter** section at top of the panel.
3. Click the **Show** button to return the data based on the filter selection. Click on the **Clear** button to remove current filters as needed.
4. Click the Gear icon to **add or remove columns** as well as change the order of the columns displayed.

The screenshot shows the 'View Loan/Assignments' report interface. At the top, the title 'View Loan/Assignments' is circled with a red '1'. Below it is a 'Filter' section with four input fields: 'Business Unit Occupied', 'Division Occupied', 'Business Unit Loaned From', and 'Division Loaned From'. The 'Business Unit Occupied' field is circled with a red '2'. To the right of the filter fields are 'Show' and 'Clear' buttons, with the 'Show' button circled with a red '3'. Below the filter section is another 'View Loan/Assignments' header with an 'XLS' icon and a gear icon circled with a red '4'. Below the header is a table with columns: 'Building Code', 'Building Name', 'Floor Code', 'Room Code', 'Business Unit Occupied Code', 'Business Unit Occupied Name', 'Division Occupied Code', and 'Division Occupied Name'. The table contains several rows of data, including entries for 'Medical Science Building' and 'Rock Hall'.

Building Code	Building Name	Floor Code	Room Code	Business Unit Occupied Code	Business Unit Occupied Name	Division Occupied Code	Division Occupied Name
2252	Medical Science Building	13	1341	100000	M_School of Medicine	106028	M_
3001	Rock Hall	03	350B	100000	M_School of Medicine	102004	M_
3001	Rock Hall	04	446A	100000	M_School of Medicine	102004	M_
2252	Medical Science Building	13	1320	100000	M_School of Medicine	102004	M_
2252	Medical Science Building	13	1320A	100000	M_School of Medicine	102004	M_
2252	Medical Science Building	13	1320B	100000	M_School of Medicine	102004	M_
2252	Medical Science Building	13	1320C	100000	M_School of Medicine	102004	M_

Loaned Space Reports

Occupancy beyond Loan Assignment Date Report

The Occupancy Beyond Loan/Assignment Date report displays Business Unit/Division Loans and Assignments that have passed their stated end date.

1. The **Occupancy Beyond Loan/Assignment Date** opens with the data loaded.
2. You can **Quick Search** the report by typing in the search boxes at the top of each column and hitting enter

Building Code	Building Name	Floor Code	Room Code	Division Occupied Code	Division Occupied Name	Loaned From Division Code	Loaned From Division Name
2252	Medical Science Building	06	657	308001	D_Predocloral Clinics	306077	D_Cell and Tissue
3002	Genentech Hall	02	N201A	102004	M_Anatomy	103008	M_Physiology
3002	Genentech Hall	02	N201A	122000	M_Deans Office	102004	M_Anatomy
2410	School of Nursing	03	319W	316001	N_Deans Office		
2252	Medical Science Building	09	918	331001	P_Deans Office		
3002	Genentech Hall	02	N212A	102004	M_Anatomy	103008	M_Physiology

Employee Location Reports

View Employees Report

The View Employees report displays employee locations. You can search by Location, Business Unit, Division, Department or Employee Name.

1. The **View Employees** report opens with the data loaded.
2. Filter the results utilizing the various filters in the **Filter** section at top and clicking the **Show** button. Click on the **Clear** button to remove current filters as needed.
3. You can **Quick Search** the report by typing in the search boxes at the top of each column and hitting enter

The screenshot shows the 'View Employees' report interface. At the top, the title 'View Employees' is circled with a red '1'. Below it is a 'Filter' section with four input fields: 'Building Code', 'Business Unit', 'Division Code', and 'Department Code'. The 'Building Code' field is circled with a red '2'. To the right of these fields are 'Show' and 'Clear' buttons, with the 'Show' button circled with a red '2'. Below the filter section is an 'Employees' section with a table. The table has columns: 'Employee Name', 'Email Address', 'Site Code', 'Site Name', 'Building Code', 'Building Name', and 'Floor Code'. The 'Email Address' column header is circled with a red '3'. The table contains three rows of data:

Employee Name	Email Address	Site Code	Site Name	Building Code	Building Name	Floor Code
Leonida Saman	Leonyh.Saman@ucsf.edu	PN	Parnassus	2412	School of Dentistry	03
Alexis Brumwell	Alexis.Brumwell@ucsf.edu	PN	Parnassus	3008	HSIR East	02
Valerie Flaherman	Valerie.Flaherman@ucsf.edu	LHTS	Laurel Heights	2450	Laurel Heights	02



Note: This report will only show employees with a Primary Location listed in Archibus. Secondary locations are shown in the Multiple Locations report.

Employee Location Reports

Multiple Locations Report

The Multiple Locations report returns employees with multiple locations. This report identifies employees primary location by building, floor, room as well as the ASF for the room.

1. The **Multiple Locations** report opens with the data loaded.
2. Filter the results utilizing the various filters in the **Filter** section at top and clicking the **Show** button. Click on the **Clear** button to remove current filters as needed.
3. You can **Quick Search** the report by typing in the search boxes at the top of each column and hitting enter

Employee ID	Employee Name	Email Address	Building Code	Building Name	Floor Code	Room Code	Room Area ft ²
026442210	Erika Luger	Erika.Luger@ucsf.edu	2281	Mission Hall Building	06	6657	40.00
026442210	Erika Luger	Erika.Luger@ucsf.edu	2037	Cancer Research Bldg	03	N334A	213.35



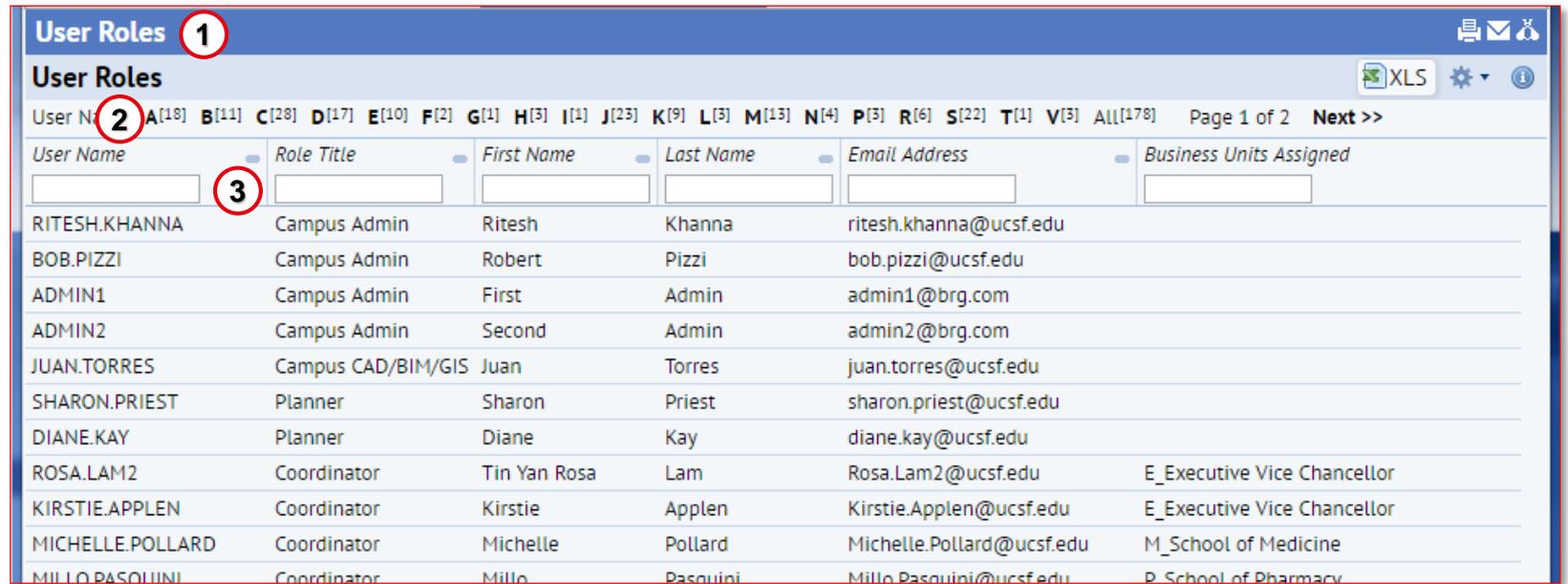
Note: This report will only show employees, if they have more than 1 (one) location assigned in Archibus.

User Roles Reports

User Roles Report

The User Roles report lists all users in the system assigned an Archibus Role as well as the organization e.g., BU, Division and Department they are a part of.

1. The **User Roles** report opens with the data loaded.
2. Filter the results utilizing the Index Filter by clicking on a letter to take you to the User Names starting with that letter. Filter each column by typing in the filter box at the top of each column and hitting enter.
3. You can **Quick Search** the report by typing in the search boxes at the top of each column and hitting enter



User Name	Role Title	First Name	Last Name	Email Address	Business Units Assigned
RITESH.KHANNA	Campus Admin	Ritesh	Khanna	ritesh.khanna@ucsf.edu	
BOB.PIZZI	Campus Admin	Robert	Pizzi	bob.pizzi@ucsf.edu	
ADMIN1	Campus Admin	First	Admin	admin1@brg.com	
ADMIN2	Campus Admin	Second	Admin	admin2@brg.com	
JUAN.TORRES	Campus CAD/BIM/GIS	Juan	Torres	juan.torres@ucsf.edu	
SHARON.PRIEST	Planner	Sharon	Priest	sharon.priest@ucsf.edu	
DIANE.KAY	Planner	Diane	Kay	diane.kay@ucsf.edu	
ROSA.LAM2	Coordinator	Tin Yan Rosa	Lam	Rosa.Lam2@ucsf.edu	E_Executive Vice Chancellor
KIRSTIE.APPLIN	Coordinator	Kirstie	Applin	Kirstie.Applin@ucsf.edu	E_Executive Vice Chancellor
MICHELLE.POLLARD	Coordinator	Michelle	Pollard	Michelle.Pollard@ucsf.edu	M_School of Medicine
MILLO.PASQUINI	Coordinator	Millo	Pasquini	Millo.Pasquini@ucsf.edu	P_School of Pharmacy

Annual Space Survey Progress Reports

Space Update Status by Division/ Department Report

The Space Update Status reports show the space survey status for all Divisions and Departments. This report will show you who has completed the space review and when.

1. The **Space Update Status** reports open without the data loaded.
2. Select the Filter button to populate ALL available data with no filters selected.
3. Use the **Filter** boxes to search validated data values. Select Filter to see search results.
4. You can **Quick Search** the report by typing in the search boxes at the top of each column and hitting enter

Space Update Status by Division

Filter Clear

Division Code: [] Date Surveyed Started: [] Date Surveyed Completed: [] Coordinator: [] Division Name: [] Date Surveyed Ended: [] Primary Coordinator: [] Survey Description: [] Completed By: [] Primary Strategist: [] Survey Not Completed

Division Code: 1[511] 2[21] 3[114] 4[802] 5[7] 6[28] C[1] All[1484]

Division Code	Division Name	Survey Description	Date Surveyed Started	Date Surveyed Ended	Completed By	Date Surveyed Completed	Primary Coordinator	Primary Strategist	Coordinator
132050	M_Otolaryngology	2016 Annual Space Survey	9/12/2016	12/3/2016	Jason Rahman	9/23/2016	Joanna Times	John Ewers	Lorel Hiramoto
132050	M_Otolaryngology	2016 Annual Space Survey	9/12/2016	12/3/2016	Jason Rahman	9/23/2016	Joanna Times	John Ewers	Lorel Hiramoto
132050	M_Otolaryngology	2016 Annual Space Survey	9/12/2016	12/3/2016	Jason Rahman	9/23/2016	Joanna Times	John Ewers	Lorel Hiramoto
132050	M_Otolaryngology	2016 Annual Space Survey	9/12/2016	12/3/2016	Jason Rahman	9/23/2016	Joanna Times	John Ewers	Lorel Hiramoto
132050	M_Otolaryngology	2016 Annual Space Survey	9/12/2016	12/3/2016	Jason Rahman	9/23/2016	Joanna Times	John Ewers	Lorel Hiramoto
132050	M_Otolaryngology	2016 Annual Space Survey	9/12/2016	12/3/2016	Jason Rahman	9/23/2016	Joanna Times	John Ewers	Lorel Hiramoto
132050	M_Otolaryngology	2016 Annual Space Survey	9/12/2016	12/3/2016	Jason Rahman	9/23/2016	Joanna Times	John Ewers	Lorel Hiramoto
132050	M_Otolaryngology	2016 Annual Space Survey	9/12/2016	12/3/2016	Jason Rahman	9/23/2016	Joanna Times	John Ewers	Lorel Hiramoto
132050	M_Otolaryngology	2016 Annual Space Survey	9/12/2016	12/3/2016	Jason Rahman	9/23/2016	Joanna Times	John Ewers	Lorel Hiramoto
132050	M_Otolaryngology	2016 Annual Space Survey	9/12/2016	12/3/2016	Jason Rahman	9/23/2016	Joanna Times	John Ewers	Lorel Hiramoto
132050	M_Otolaryngology	2016 Annual Space Survey	9/12/2016	12/3/2016	Jason Rahman	9/23/2016	Joanna Times	John Ewers	Lorel Hiramoto
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Note: For current results, make sure to apply the filter for “Survey Description” and pick the current survey year.

**End of
“Running Reports” Training**