

Offsite Storage Vendors: Cost Analysis

2022

Oyster Point	Fee	Iron Mountain (BAA)	Fee
Storage Box Cost 10-pack (10"x12"x15")	\$36.99 (source Office Max)	Storage Box Cost 10-pack (10"x12"x15")	\$36.99 (source Office Max)
Monthly Storage Rate per Box (10"x12"x15")	\$0.52	Monthly Storage Rate per Cubic Foot	\$.15
Add New Box to Storage	\$24.50 (hourly rate applies – \$98 x approx. ¼ hour)	Add New Box to Storage	\$1.04
Access or Refile a Box	\$24.50 (hourly rate applies – \$98 x approx. ¼ hour)	Access or Refile a Box	\$1.65
Pick Up and Delivery Service	\$49.00 (hourly rate applies – \$98 x approx. ½ hour)	Pick Up and Delivery Service	\$16.80 trip charge plus \$1.65 per box
Box Destruction	\$4.00	Box Destruction	\$3.03

Exela (BAA)	Fee
Storage Box Cost - pack (10"x12"x15")	\$2.35 each
Monthly Storage Rate per Linear Foot	\$.63
Add New Box to Storage	Monthly fee
Access or Refile a Box	Monthly fee
Pick Up and Delivery Service	Monthly fee
Box Destruction	\$6.92

BAA = Business Associate Agreement